QUICK START GUIDE

Health Link | Certainty in Care

TRG Radiology Referral SmartForm

The TRG Radiology Referral SmartForm has been designed to make it easier for you to complete and submit a radiology referral for your patient electronically to TRG

This guide has been created to show you the key steps involved in completing the TRG Radiology Referral SmartForm within Profile for Mac

TRG imaging
Profile for Mac Edition

1. Open the patient record

Click on the 'eForms' icon from the Profile for Mac toolbar menu. Search for the patient and click on OK to open eForms on the context of the selected patient.
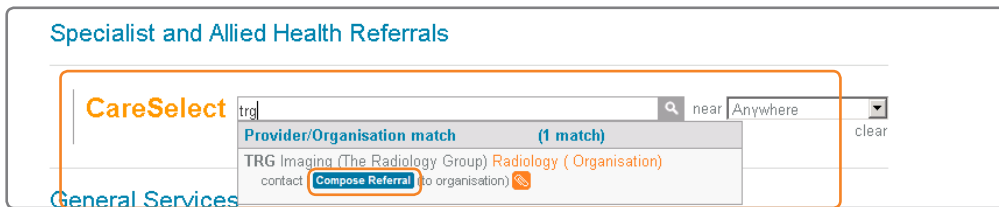
Click on the 'Add' icon on the 'eForms' screen. The HealthLink launch page will display.

2. Launch the TRG Radiology Referral SmartForm

Use the CareSelect service to search for TRG by name or service required. The list of locations matching the search criteria will be displayed. Click on the 'Compose Referral' button to launch the TRG Radiology Referral SmartForm.
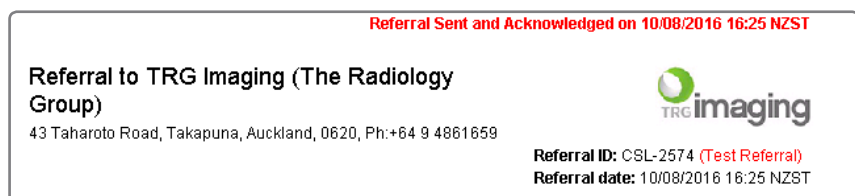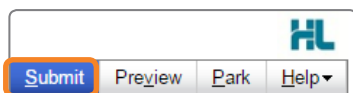
3. Complete the TRG Radiology Referral SmartForm

The TRG Radiology Referral SmartForm will display. It is very similar in format and functionality to a DHB eReferral form. The imaging modality field will only display the imaging modality services that are available to you for selection based on the TRG location selected. Complete the relevant fields under each tab on the left. The form can be parked if you want to work on it later.
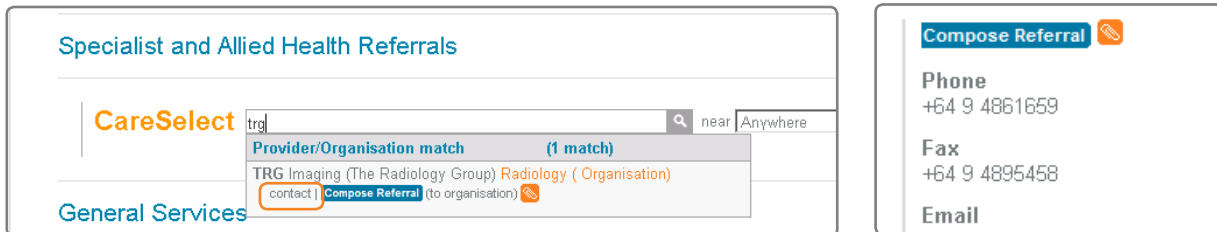
4. Submit the TRG Radiology Referral SmartForm

Select the 'Submit' button when you are ready to send your form to TRG. The form will be sent electronically via HealthLink. If you want to print a copy of the form, select 'Print' at the end of your submitted form, remembering to select your default printer.
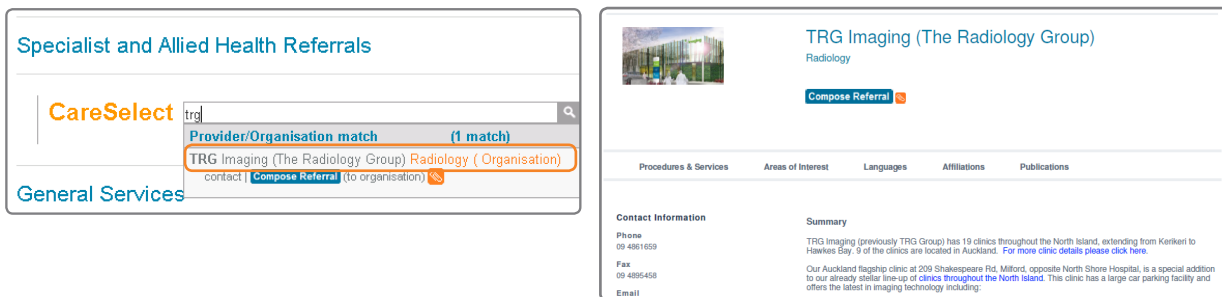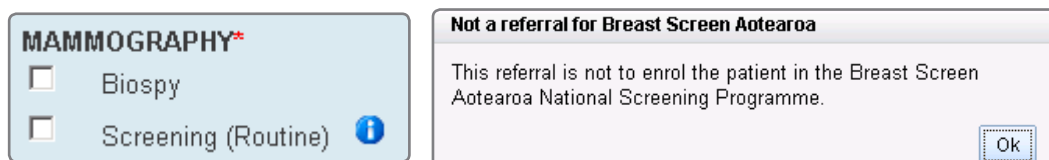
Hints & Tips

View the organisation contact information and bio: Click on 'Contact' in the list of locations matching the search criteria in CareSelect to view the Contact Information for the location. This can be printed for the patient (Compose Referral can be selected from this screen also).
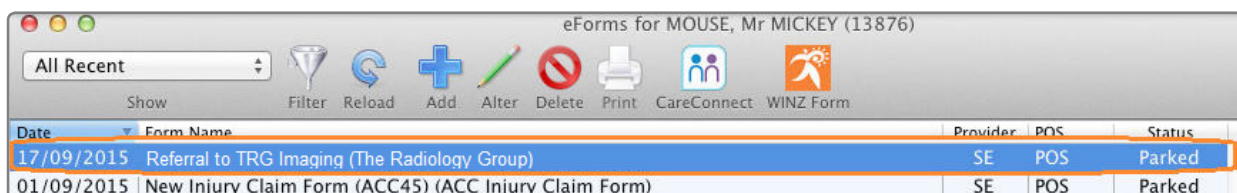

Click on the organisation name, and the organisation bio will be displayed providing details about the organisation and the services offered (Compose Referral can be selected from this screen also).
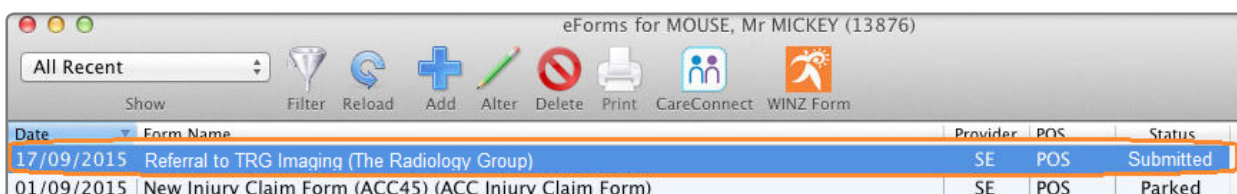

TRG Radiology Referral SmartForm help: Help for specific questions in the TRG Radiology Referral SmartForm can be found by clicking on the ⓘ icon next to relevant question on the form.

Access a parked TRG Radiology Referral SmartForm from the patient's electronic record: A parked TRG Radiology Referral SmartForm can be found in the eForms list in your electronic medical record.

Access a submitted TRG Radiology Referral SmartForm from the patient's electronic record: A copy of the submitted TRG Radiology Referral SmartForm can be found in the eForms list in your electronic medical record.

"The TRG Radiology Referral SmartForm has been designed to make it easier for you to refer a patient to the most suitable radiology service provider.

Make it work for your practice"

HealthLink

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HealthLink delivers certainty in care to over 50,000 healthcare practitioners by integrating their computer systems and enabling them to exchange data, quickly, reliably and securely.

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